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APPLICATION FOR PERMISSION TO TAKE PHOTOGRAPHS

I hereby apply for permission to take photographs of the following items in the custody of the National Archives, subject to the conditions laid down by the Reading Room Archivist at the time of my request. It is understood that permission to photograph files will not be given where a surrogate already exists.

I declare that **these photographs are for my private use and research only**. I understand that, if at any future date I wish to exhibit or publish the photographs or display them on the internet, I must apply in writing to The Senior Archivist, Reader Services Division, for permission to do so, giving full citation of the items photographed and details of the proposed exhibition or publication.

I appreciate that these documents are original historic records and I will handle them with due care and respect.

FULL NAME (BLOCK CAPITALS): _____

READER'S TICKET NUMBER: _____

SIGNATURE: _____

DATE: _____

GRANT OF PERMISSION TO TAKE PHOTOGRAPHS

Permission is granted to the above-named applicant to take photographs according to the conditions specified above.

DUTY ARCHIVIST

DATE: _____ TIME: _____